

Classified PPC 1/10/24 MEETING

9:00 Meeting called to order by Jason

Attended

Mary Bailey - Chair/At Large
Scott McCollum - Secretary/Secretary/Clerk
Jason Barrett - Appointed Admin
Alecia Arnold - Transportation
Shana Erskin - Food Service
Steve Free - Custodial
Melissa Bond - Aids/Paras
Terrie DePaola
Pam Harrelson

New Business

- ❖ Mary announced that she is stepping down from her position as Chair and from the committee as she is not able to serve as she is a supervisor. She turned over documents/folders back to the committee and the nominations for employees of the semester.
- ❖ Jason announced that we need to elect a new person and a new chair and told us how that is determined. We still have the voting from earlier this year from our staff and he will keep going down the list and reach out to the next in line that received votes behind Mary and ask if they would be willing to serve until we have a member of staff that is willing to serve and let us know who that person will be.
- ❖ Jason will chair today's meeting and then reorganize the committee. Committee members agreed.
- ❖ Ms. DePaola addressed the committee about Mary being on the committee.
 - She took responsibility for Mary being on the committee and had overlooked her staff supervisory position when reviewing the slate of staff members.
 - She also gave us the classified policies and discussed procedures.
 - She reminded us to send an email out about a week before the meeting to ask our group if they have anything to bring before the committee.
 - Specifically mentioned that the district calendar meeting will happen soon and she would like to have 2 members present from our committee.
- ❖ Ms. Harrelson addressed the committee.
 - She stated that this committee is set up for each group across our staff.

And when someone asks you to bring something to the committee then they should do it. That is the job of this committee. To represent the staff.

- She told the committee that she spoke to 2 people prior to the last meeting concerning the fact that she would like to be considered for the nomination of Superintendent Interview Committee. That was not brought before the committee and that is not right.
- She also would like the committee to consider updating the bylaws to require that members must be a classified employee at least one year before being elected to the CPPC committee.
- Jason addressed maybe a probationary period as part of the recommendation and the committee would consider it.
- ❖ Scott McCollum addressed the committee and said that he was one of the members that she told and did not say her name specifically. He stated that he let the committee know at the last meeting that there was one staff member that said they would like to be considered for the appointed interview committee but did not specifically state her name because the committee stated they desired to appoint someone directly from the committee due to only having one person interested from the whole staff and the short timeframe we understood we were operating under.
- ❖ Scott McCollum asked to be removed off the interview committee.
- ❖ Jason reviewed the policy of how the committee would vote on a representative for the interview committee.
 - We have the 2 paths to go
 - Stay with our vote or open it back up.
 - Alicia asked if we have time to open the process up to ask our staff for who is interested in serving on the committee
 - Jason mentioned the job has closed at this time but we think that it will be soon but we should have time.
 - It was discussed across committee to allow Scott to be removed and that we open the process backup and send out a form to ask for who would like to be considered for the appointment.
 - What type of stipulations
 - ◆ We can decide the considered points at our next meeting.
 - The form should open for a small amount of time due to time constraints.
 - We can then schedule a special meeting after the forms are collected.
 - Alicia motioned that we put out a form to those who want to be considered and Steve seconded.
 - ◆ Motion carries unanimous
 - Jason will put out a form today and have it due on Friday EOD.
- ❖ The committee also discussed if we can also decide on the next person to

replace Mary at our next meeting.

- As stated above Jason will look at the previous election results and contact the next person in line until we have a staff member that is willing to serve.
- ❖ At our next meeting we will ask for 2 volunteers from this committee to serve on the district calendar committee.
 - Jason stated that January 25, probably, as a first meeting to offer input on next year's school calendar.
- ❖ Melissa asked if we could possibly alternate meeting times at 9am and at 1pm in the future due to her position and having to find coverage for her classroom. This is something we can probably try in the future.
- ❖ Employee of the Semester submittals
 - We have several and Jason mentioned that this is maybe the largest number of submittals we've ever had. Great to see this interest across our staff.
 - We discussed using a rubric in the selection process. We have one that has been used in the past that Jason will bring to our next meeting.
 - One employee from each of the 6 groups will be selected for the Fall and for the Spring semesters.
 - Those possible 12 selections will be put together for one Employee of the year.
 - Jason will organize the nominations that we have received for Fall 2023 employee of the semester and bring it back to us at our next meeting.
- ❖ Alicia asked about Pam's concern of a committee member needing to have at least one year.
 - It was decided that we will wait to discuss until we have a full slate of committee members
- ❖ Jason asked if we want to go ahead and set a time for our next meeting
 - Friday the 19th, 9:00AM
- ❖ 9:56 meeting adjourned
 - Shanna motioned, Steve seconded, all in favor.