

**GENTRY PUBLIC SCHOOLS**  
**SPECIAL EDUCATION DEPARTMENT**  
**GENTRY, ARKANSAS**

The Gentry Public Schools hereby agree to enter into the following contractual agreement with Sarratt Therapy Services Inc., (STSI) to provide OT services:

1. **Time:** We agree to the services of OT, or COTA including both contact and non-contact time, for hours required to complete the current caseload. OT will follow regular school schedule. The district will be provided a documented record of services on a regular basis. OT will strive to maximize direct contact hours with a goal of 60% or higher. OT is required to supervise COTA as per state Medical Board guidelines.
2. **Wages:** The following hourly rates will be paid for services upon monthly billing:
  - \$67/hour- OT direct contact hours
  - \$67/ hour- OT non-contact hours
  - \$48/hour- COTA direct contact hours
  - \$48/hour- COTA non-contact hours
3. **Medicaid:** Documentation will be submitted monthly for students eligible for Medicaid reimbursement which will include therapy dates, amount of therapy time, nature of therapy (individual or group of no more than 3 students), and a written description of the therapy and documentation of non-contact time. The billing summary sheet should be completed by STSI when submitted for payment. Any documentation required by Medicaid in the future will also be required as a part of this agreement. Any future changes in Medicaid billing requirements / practices which will impact the terms of his agreement may result re-negotiation of this contract by either party. Therapist will provide a written evaluation on each student as required by Medicaid or requested by the District. Billing sheets with errors will be returned to STSI to be corrected for accurate submission.
4. Student specific materials will be purchased by the District and so labeled. Such materials will be stored with the District during the summer when therapy is not being provided. District will provide testing materials needed by OT to perform evaluations on students in the District.
5. Written notice to terminate or amend this agreement by either party must be submitted 30 days prior to termination or change of services.
6. The therapy provider / individual therapists will be responsible for maintaining professional liability insurance. Copies of said insurance will be provided to the District if requested.

7. **Renewal:** STSI will provide new license renewal copies for all therapists to District when renewal occurs. All therapists who provide services for the District will keep licensure current at all times. This contract will be subject to yearly renewal after contract runs out.
8. **ESY-** STSI can provide OT services for summer school (ESY) if the District requests this.
9. **Confidentiality:** STSI and all therapists who work for District will maintain the highest level of confidentiality in all aspects of service provision with every client who is served.

\*\*\*\*\* This contract will extend from August 9, 2023 to July 31, 2024 \*\*\*\*\*

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Superintendent  
Gentry Public Schools

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Date

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LEA  
Gentry Public Schools

\_\_\_\_\_  
Date

*Kyle Sarratt, OTR/L*  
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Kyle Sarratt, OTR/L  
President, STSI

5/15/2023  
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Date