

CPPC 5/25/23 MEETING

1:00 Meeting called to order by Doc
Attended Doc Savage-Maintenance
Terrie DePaola-Superintendent
Emily Hodges-Secretary/Bookkeeper

Special Meeting to review policies-these are the questions we have

- ❖ CPPC was asked to review new personnel policies. We met, Doc, Mary, Amanda, Clyde and myself, at 9am on 5/25 and listed our questions then met with Ms DePaola at 1pm. Bold are the responses to our questions
 - PPC wording on 1st page-**Per lawyer: Both committees are technically PPCs. Tradition is the only reason that the licensed PPC is generally referred to as the PPC instead of the LPPC and the like and the classified PPC is referred to as the CPPC. Because it is within the policy, it does not have to call itself the CPPC as it is just the classified PPC.**
 - At Large group not listed on 1st page-**At Large will fall under #2 that represents the group of All other job classifications not listed**
 - Administrator required on 1st page. Up to 3 or 0?-**current policy shows this but going forward there will be at least 1 Admin at the meetings**
 - Selection is by secret ballot on 1st page-**this is how we will continue to select**
 - Length of term on 1st page- 4 years?-**Ms DePaola recommended 2 years like the PPC currently does**
 - Is Recording of meetings required going forward?-**this will be required and all recording equipment will be provided**
 - District website on CPPC elections etc?-**Ms DePaola & Klae will take care of this on the district website. It will be set up like the school board listing showing term per member and other information**
 - 8.1 Classified salary schedule-pointing out employees have to work $\frac{2}{3}$ of their work days-**an employee does have to work at least $\frac{2}{3}$ of the year to be eligible for step increase. Gentry gives the advantage of if it's half a year experience, it gets rounded up to the next step**
 - List address, number, emails for non-discrimination line per note 4-**this will all be added**
 - Grievances-compared to 3.25. I have looked over it and there are some differences but feel it is further explained.-**this is ok**
 - Reduction in Force-do we have a written plan in place for RIF per notes-a **written plan has been written and will included in the policy**
 - FMLA-Definitions of eligible employees-does it exclude anyone?-**Federal law states the employee is required to work 1250hrs in the year/prior to be eligible for FMLA. It has to be in our district and it is based on actual days present on the job not counting sick days/personal days/vacation days. So there will be employees who are excluded or are not eligible.**