

Terrie Metz, Superintendent 201 South Giles Avenue Gentry, Arkansas 72734

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September 26, 2021

Dear staff and Board Members:

Time to update your ethics information.

Please find attached the Ethics FORMS A and B and Arkansas Code. **EVERY EMPLOYEE** of the district is required to read, print, sign and return a paper copy of FORM A.

If you do not have a relationship, as described within FORM A, and do not anticipate having a relationship with the district as described within FORM A, you do not have to do anything with FORM B. Just sign and return FORM A.

If you do have a relationship or anticipate having a relationship with the district as described within FORM A, you must read, print all 3 pages of FORM B, and answer the questions on FORM B, sign, date, staple and return FORM A and FORM B.

If you can't print the forms, please contact your supervisor for a copy.

The forms should be returned to your supervisor no later than, Thursday, October 14, 2021.

Thank you, Terrie Metz, Superintendent Gentry Public Schools