

## Handbook Addendum for School Year FY 22

Descriptor Term	Descriptor Code	Issue Date	Revised
Tardies	JEDB	July 1, 2006	5.9.2011, 5.21.2014, 8.19.2021

Any student who reports to school late must report to the office and obtain an admittance slip before entering his/her classroom. All records concerning unexcused tardies will be kept in the school office. At the Primary and Intermediate Schools, students arriving after 8:00 a.m. will be considered tardy, and students leaving before 3:00 p.m. will be considered checked out early and for attendance purposes, students checking in after 9:00 a.m. and students leaving before 2:00 p.m. will be marked absent for half of the day. **At the Gentry High School and Gentry Middle School,** when a student misses more than 10 minutes of class it will be considered an absence from the class for attendance purposes.

Excessive tardiness, as determined by respective campus procedures, will result in a mandatory principal-student-parent conference. At such time other consequences for future tardiness, *may* include noon detention, in-school suspension, or other appropriate disciplinary actions will be determined.