

Virtual Arkansas

Participating School Memorandum of Understanding



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Participating School Memorandum of Understanding (MOU)

Virtual Arkansas 2022-2023

Virtual Arkansas MOU Terms of Use

1. We agree to permit Virtual Arkansas to connect to TRIAND to pull the student data for our school. If you would like to know the specific student data being transferred, please contact the Virtual Arkansas Registrar at 501.477.2781.
2. We will honor the policies set forth in the Virtual Arkansas Participating School and Student Handbooks.
3. We will honor the Concurrent Credit handbook and MOU of the participating university for students enrolled in Concurrent Credit courses.
4. We will ensure our Virtual Arkansas students have access to the internet, a device, headset with microphone, and camera.
5. We will keep on file a student AV Release/MOU, with a parent or guardian signature, for each student enrolled in a Virtual Arkansas class.
6. We will provide students enrolled in Virtual Arkansas courses with email accounts.
7. We will accept the percentage grade assigned by Virtual Arkansas instructors and assign the earned unit of credit.
8. We will provide a trained facilitator and ensure that he/she has the tools and supplies needed for effective facilitation. We will notify Virtual Arkansas if and when a new facilitator begins during the school year to ensure proper training is initiated.
9. We will resolve local technical problems as soon as possible to minimize loss of instruction.
10. We will ensure that on-campus Content + Teacher Supplemental course student assessments requiring a password are proctored by a local, trained facilitator, or a trained designated school authority.
11. We will ensure that students have met the prerequisite requirements prior to enrolling them in a digital learning course.
12. We will work to ensure students have the course-required text and ancillary materials. We understand that failure or delay in providing these materials may be detrimental to the grade and/or progress of the student.
13. We will work with parents of digital learning students to assist them in understanding the nature of the course(s) and digital learning.

14. If possible, for those facilitators who facilitate six periods of digital learning courses a day, we will work to provide a planning period for the preparation of instructional materials.

15. We acknowledge that all original content contained in Virtual Arkansas courses and housed within the LMS is the property of Virtual Arkansas and that some content may be sourced from other creators and is used under agreed upon licensing terms. This content is intended for the sole use of students currently enrolled in a Virtual Arkansas course and is not to be reproduced, copied, shared, used locally by districts, or posted to any outside services, e.g. social media, without the written permission of Virtual Arkansas.

16. We will correctly identify Off-Campus and Fully Online Program students (students who are engaged in their course(s) off-campus and not under the supervision of a local trained facilitator) in the Power Panel.

17. We agree to pay Virtual Arkansas the established per course, per student, or per user fee for each student enrolled in Virtual Arkansas courses.

Off-Campus and Fully Online Specific MOU Terms of Use

1. We will correctly identify Off-Campus and Fully Online Program students (students who are engaged in their course(s) off-campus and not under the supervision of a local trained facilitator) in the Power Panel.

2. We will provide a trained facilitator who monitors the Off-Campus and Fully Online students and serves as the local point of contact (POC) for Virtual Arkansas, students, and parents.

3. We agree to hold and monitor the files of all IEP/504/ELL students and conduct all required meetings and/or conferences for these students.

4. We agree to organize and administer any required state assessments for Off-Campus and Fully Online Students.

5. We agree to work with Virtual Arkansas to resolve student or parent concerns.

Content Only and Content Partnership Specific MOU Terms of Use

1. In using the Virtual Arkansas Content-Only and/or Content Partnership course, the local teacher will be the teacher of record and will be responsible for the class gradebook, grades, and reporting student grade data to the State.

2. In using the Virtual Arkansas Content-Only and/or Content Partnership course, we will provide a local teacher, who is Arkansas qualified, for each digital learning course and ensure that he/she has the tools and supplies needed for effective instruction.

3. In using the Virtual Arkansas Content-Only and/or Content Partnership course, documentation of student achievement assessments will be maintained for a minimum of five years after the final grade for the student has been issued. Documentation shall include the assessment questions, student responses, and the grade for each student assessment and grading period.

4. In using the Virtual Arkansas Content-Only and/or Content Partnership course, we will not fundamentally alter the curriculum, but understand that the local teacher has flexibility in how the course content will be taught and may supplement the Virtual Arkansas content with content that satisfies the Arkansas curriculum standards.

5. We understand that if we fundamentally alter Content-Only or Content Partnership courses, we must ensure applicable courses are NCAA approved.

By checking the box, I acknowledge that the appropriate administrator at my school has read and agrees to the terms outlined in this Virtual Arkansas Participating School Memorandum of Understanding and I am authorized to check this box to acknowledge agreement.

Please click the link below to access the Virtual Arkansas Annual Update Training Videos and Documents:

[CLICK HERE](#) for the 2022 Virtual Arkansas Annual Update Training Agenda, including the training recordings, presentation deck slides, and important documents.

Rev 04.08.2022

I have reviewed and agree with the MOU

The MOU was signed by Jannie Casebeer on 5/5/2022 2:15:09 PM

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