

**Memorandum of Understanding
Between the _____ School District
and the Arkansas Public School Resource Center**

I. PURPOSE AND PARTIES

The purpose of this Memorandum of Understanding (MOU or Agreement) is to set forth the nature and extent of the relationship between the _____ School District (District) and the Arkansas Public School Resource Center (APSRC) concerning the implementation of a partnership agreement designed to support the implementation of the Helping Individuals Reach Employment Dreams (H.I.R.E.D!) Grant (Grant) from the APSRC and the Walton Family Foundation. The Grant will build and support the District using four (4) main focus areas: 1.) growing personalized career pathways for students; 2.) developing a professional learning community with local business and industry partners; 3.) strengthening career technical leaders and enriching CTE curriculum through externships with business and industry partners, and 4.) establishing an online career learning network designed to encourage collaboration among students, educators and business leaders. The Grant is designed to develop a scalable career coaching model for the District with shared ownership and investment throughout the Grant in career coach salaries and benefits.

II. SCOPE OF AGREEMENT

A. APSRC Responsibilities - For the consideration provided herein, and as confirmed by its signature below, the APSRC agrees to allocate sufficient funds from the Grant for the District to hire a Career Coach to deliver services under the Grant; this MOU, and any other related documents. APSRC will also serve as the fiscal agent for the Grant. The APSRC will not provide funding to pay for a Career Coach to the District after the ending date of this MOU.

B. District Responsibilities – For the consideration provide herein, and as confirmed by its signature below, the District agrees to: 1.) hire a Career Coach to deliver services under the Grant; this MOU, and any other related documents; 2.) sustain the academic model set forth in this MOU by assuming one hundred (100) percent ownership in the Career Coach at the end of this MOU; 3.) allocate a sufficient amount of its resources to match the Grant funds received for the purposes of coaching salaries; externships; equipment expenses; teacher contract release time; travel expenses for teacher externs; office space, phone, supplies and other related expenses; 4.) share and host joint career/industry events on campus (such as Career Fairs); 5.) contribute and participate in the online network community; 6.) communicate and promote the Grant and grant activities with the broader learning community, and 7.) publicize business/industry partnerships, and showcase student and teacher involvement.

III. LENGTH OF TERM; TERMINATION; SIGNATURES

A. EFFECTIVE DATE AND TERM – It is the intent of the APSRC and the District that this MOU is in full force and effect as of the dates of the signatures of the parties below. This MOU may only be amended upon the joint execution of a written amendment document with both parties' signatures. The term of this MOU shall run from the date of the last signature below through November 15, 2024.

B. PAYMENTS

APSRC will provide funds under the Grant to the District on a periodic basis in fulfillment of its requirements and responsibilities as set forth in Sections I. and II. A. of this Agreement. The payments are only made if the District is in full compliance with its responsibilities as set forth in this Agreement, including but not necessarily limited to, the responsibilities set forth in Section II. B. of this Agreement.

C. TERMINATION

- I. This MOU shall be considered in force until November 15, 2024, unless terminated by either of the principals signing or renewed or replaced by mutual agreement and additional funding.
- II. Should the District fail to comply with its responsibilities listed under Section II. B. above, the APSRC shall have the right to immediately terminate the Agreement by providing written notice to the District. The APSRC shall then be entitled to immediately cease the provision of all services listed in Section II. A. above, and the District shall immediately return to the APSRC all documents and materials provided to it by the APSRC pursuant to this Agreement.
- III. Should APSRC fail to comply with its responsibilities listed under Section II. A. above, the District shall have the right to immediately terminate the Agreement by providing written notice to APSRC and cease the use of the materials, professional development, instructional tools and incentives provided to the District, and returns all intellectual property and unused fiscal resources to APSRC.

D. CHOICE OF LAW

Nothing in this MOU shall be construed or interpreted to be a waiver of sovereign or charitable immunity and all provisions of the Constitution and laws of the State of Arkansas shall apply to this Agreement.

In witness whereof, the parties hereto have caused this MOU to be signed by their duly authorized principals.

Scott Smith
Executive Director
Arkansas Public School Resource Center

Insert Name
Superintendent
_____ **School District**

Date _____

Date _____