



Gentry High School  
 Brae Harper, Principal  
 Mailing address: 201 S. Giles  
 Physical address: 1155 Pioneer Lane  
 Gentry, AR 72734  
 P: 479-736-2667  
 F: 479-736-5202



Date: \_\_\_\_\_

*Request for records*

**All requests for records must be received by 3:30 pm on Monday.**

Records will be available to be picked up on or after Wednesday morning.

**Current Student's** name: \_\_\_\_\_

Grade: \_\_\_\_\_

Record requested:

- Driver's test form
- Attendance record
- Progress report (Will be printed on Thursday)
- Transcript
- Other (please list)

If you are a **former student** and need a transcript, please fill out the following information:

Name: \_\_\_\_\_

Date of graduation: \_\_\_\_\_ Date of birth: \_\_\_\_\_

I am requesting Gentry High school to release my transcript.

- I will pick up the records.
- Please mail the records to the following address:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Please fax the records to the following:

# \_\_\_\_\_ Attention: \_\_\_\_\_

\_\_\_\_\_  
*Signature*